

# View Your Unofficial Transcript in WebAdvisor

Once you are logged into the Student Menu click on "**Eagle Self-Service**"

The following links may display confidential information.

The screenshot shows the Eagle Self-Service menu with several categories: User Account, Financial Information, Financial Aid, Communication, My Documents, and Academics and Registration. Under Academics and Registration, the following links are listed: Grade Point Average by Term, Transcript Request Status, Student Grades, and Eagle Self-Service. The 'Eagle Self-Service' link is circled in red, and a black arrow points to it from the left.

Then select "**Student Planning**" from the Eagle Self-Service Menu.

The screenshot shows the Eagle Self-Service menu with a greeting: "Hello, Welcome to Eagle Self-Service! Choose a category to get started." Below the greeting are several categories: Student Finance, Tax Information, Student Planning, Grades, Financial Aid, Banking Information, and Course Catalog. The 'Student Planning' category is highlighted with a red border.

Click on "Academics" for the drop down menu. Click on "**Unofficial Transcript**" on the drop down menu.

The screenshot shows the Academics dropdown menu with the following options: Student Planning, Course Catalog, Grades, Unofficial Transcript, and Test Summary. The 'Unofficial Transcript' option is highlighted with a red border, and a black arrow points to it from the left.

Click on "**Degree Audit Transcript**" to download an unofficial PDF version of your Transcript.

The screenshot shows the Unofficial Transcript page with the Central Texas College logo and the text "Student Self Service". Below the logo is the text "Academics > Unofficial Transcript". The page title is "Unofficial Transcript". A yellow warning banner at the bottom states: "These documents are unofficial and should not replace the official signed and sealed transcript provided by the registrar." Below the banner is a button labeled "Degree Audit Transcript" with a document icon, which is highlighted with a red border and a black arrow pointing to it from the left.