



# Disability Support Services Quarterly Newsletter

Please visit our website: [www.ctcd.edu/disability-support](http://www.ctcd.edu/disability-support)

Volume 2, Issue 3 (August 2020)

## Contact Information

### DSS Office Location, Phone &

#### Fax Numbers:

Building 111, Room 111

Phone: (254) 526-1195  
Toll free: 1-800-792-3348  
Extension 1195  
Fax: (254) 526-1700

#### DSS Office Hours:

Mon.-Thurs. 7:30 am.-5:30 p.m.  
Closed on Fridays for summer hours

#### DSS Team:

Dr. Christy Shank  
DSS Director

Wilma Brown-Smith  
DSS Coordinator

Ron Porter  
DSS Coordinator

## Campus Virtual Events

Aug. 6th & Aug. 20th: New Student Virtual Orientation (students can register online at <http://ctc4.me/NSO8820> for the Aug. 6th session & <http://ctc4.me/NSO82020> for the session on Aug. 20th)

Aug. 24th -Aug. 28th: Virtual Welcome Week

Aug. 31st - Sept. 4th: Virtual Spirit Week

For this edition of the DSS Quarterly Newsletter, DSS would like to provide the link to COVID-19 updates/campus resources, information on the CARES Act, Fall 2020 registration, CTC Live Sessions, and share our new DSS testing policies!

Our DSS staff is available to service our students, faculty, and staff during business hours. To schedule a virtual appointment or for assistance with accommodations, please contact a DSS Coordinator by email ([wbrown@ctcd.edu](mailto:wbrown@ctcd.edu) for Wilma Brown-Smith or [ron.porter@ctcd.edu](mailto:ron.porter@ctcd.edu) for Ron Porter).

Any questions, comments, and suggestions can be sent to:  
[DSS@ctcd.edu](mailto:DSS@ctcd.edu)

## DSS Mission Statement

DSS is committed to assisting the college so that individuals with disabilities are assured an equal opportunity to participate in, contribute to, and benefit from all college programs, services, and activities. DSS supports individuals with disabilities by coordinating reasonable accommodations and services. We are committed to providing equal access to higher education for academically qualified individuals with disabilities.

## Quote of the Quarter

*"I tried and failed. I tried again and again and succeeded."*  
— Gail Borden

## COVID-19: CTC's Campus Resources for Students

\* COVID-19 updates and resources can be found at <https://www.ctcd.edu/covid-19-return-to-campus/>

## CARES ACT

If you are a CTC student who incurred expenses related to the disruption of CTC operations due to the COVID-19 pandemic, you may qualify for an emergency financial aid grant under the Coronavirus Aid, Relief and Economic Security (CARES) Act.

For information on eligibility requirements and the process to apply for this grant, please visit <https://www.ctcd.edu/covid-19-return-to-campus/covid-19-emergency-funding-cares-act/>

## FALL 2020 REGISTRATION & ACCOMMODATIONS

Registration for fall classes is currently open. For more information about fall registration and to view course schedules, please visit <https://www.ctcd.edu/academics/class-schedules/>

Student needing disability accommodations for registered fall courses can contact their DSS Coordinator directly by email.

## DSS NEW TESTING POLICIES

Due to COVID-19, the DSS office has implemented new testing policies. Here is a brief overview:

\*Students with approved testing accommodations will be required to schedule their test with the DSS office at least 3 business days prior to the requested test date by emailing the test request to the DSS office

\*Students will be required to be on time for their scheduled test at the DSS testing office

\*Students will be required to sit in seats designated by the DSS staff

\*Students will be required to wear a face covering/mask when entering a CTC building and in all common areas

**For more details on all DSS testing policies, please visit:** <https://www.ctcd.edu/locations/central-campus/student-support/student-success-persistence/disability-support-services/guidelines-for-testing-accommodations/>

## CTC LIVE SESSIONS

To view CTC's series of Webex to Facebook live sessions that were hosted by various academic and student support departments, please visit <https://www.ctcd.edu/students/ctc-live/>