

Hello CTC Faculty, Staff and Students!

CTC's Academic Success Center (Academic Studio) is excited to provide a list of resources to better assist with student success on and off campus.

**Resource List 2021-2022**



| Off Campus Resources                       | Services Available  | Location   | Phone Number & Email   |
|--|---|--|--|
| Central Counties Services – Crisis Hotline | Help with mental health, developmental disability and substance abuse- 24/7- service for Bell, Coryell, Hamilton, Lampasas and Milam Counties | N/A  | 800-888-4036   |
| Central Texas Workforce                    | Employment Training, Choices Program, Career Central Services, Employment Services, CCMS Child Care Assistance                                | 300 Cheyenne, Killeen, TX 76540                        | 254-200-2000   |
| Copperas Cove Police Department            | Emergency Services  | 302 E Ave E, Copperas Cove, TX 76522                   | 254-547-8222   |
| Cove House                                 | Shelter, Transitional Housing, Free Medical Clinic<br>Hours: 9am-1pm<br>Tuesdays, by appointment only   | 108 East Halstead Ave.<br>Copperas Cove, TX 76522      | 254-547-4673<br><a href="http://www.covehouse.org">www.covehouse.org</a>                   |
| Crime Victim Services                      | (Contact: Lisa Hatfield,<br><a href="mailto:lhatfield@killeentexas.gov">lhatfield@killeentexas.gov</a> )                                      | N/A  | 254-501-7698<br><a href="mailto:Lhatfield@killeentexas.gov">Lhatfield@killeentexas.gov</a> |
| Families in Crisis                         | Emergency shelter and domestic violence shelter   | 1305 E Rancier Ave,<br>Killeen, TX 76541               | 888-799-7233 or<br>254-634-1184 or<br>254-234-1184   |
| Food Care Center                           | Food is provided for those in need  | 2010 N. 16th Street Killeen,<br>TX 76540               | 254-554-3400   |
| Greater Killeen Free Clinic                | Access to affordable healthcare. \$10 cash and ID necessary, by appointment only.   | 718 N. 2 <sup>nd</sup> St. Suite, Killeen,<br>TX 76541 | 254-618-4211<br><a href="mailto:tdmoultrie@gkfclinic.org">tdmoultrie@gkfclinic.org</a>     |

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| Heritage House of Central Texas           | <p>Provide needed community services designed to help the homeless achieve stable and independent lives.<br/>Hours: Tue, Wed, Thurs 10-2pm,<br/>By appointment only, COVID protocols applicable</p> <p>Walk-Ins welcome on Thursdays from 10:00 am-3:00 pm<br/>Mon, Wed, Fri - Appointments only</p>  | 1103 N Gray Street<br>Killeen, TX 76541   | 254-226-4072<br>mchrist@hhct.org                        |
| Hill Country Community Action Association | Assistance programs for financially eligible students to get help with rent, tuition, clothing, supplies, fuel money, and more.   | <a href="http://hccaa.com/">http://hccaa.com/</a>   | 1-866-372-5167<br>hccainc@hccaa.com                     |
| Independence Place Apartments in Killeen  | Affordable roommate housing off campus  | 5016 Watercrest Rd,<br>Killeen, TX 76549  | 254-519-2200  |
| Killeen Police Department                 | Emergency Services  | 3304 Community Blvd,<br>Killeen, TX 76542   | 254-501-8830  |
| National Dating Violence Hotline          | Emergency Services  | N/A   | Call: 1-866-331-9474<br>Text: "loveis" to 22522         |
| National domestic violence hotline        | Emergency Services  | N/A   | Call: 1-800-799-SAFE (7233)                             |
| Needy Meds                                | A national organization that helps students access cost effective medicines and treatment options.  | <a href="https://www.needymeds.org/">https://www.needymeds.org/</a>   | Call : 800-503-6897<br><br>Email:<br>info@needymeds.org |
| Sexual Assault Hotline                    | Emergency Services  | N/A   | Call: 1-800-656-HOPE                                    |
| VITA Program                              | During the Tax Season, (February – April) the VITA program offers <b>free</b> tax help to people who generally make \$55,000 or less, persons with disabilities, the elderly, and limited English speaking taxpayers who need assistance in preparing their own tax returns. Our IRS certified VITA volunteers provide basic income tax return services without charge, ensuring <b>100%</b> of the tax refund goes directly to the customer. | <a href="http://www.uwct.org/who-we-help/vita-free-tax-preparation">http://www.uwct.org/who-we-help/vita-free-tax-preparation</a> | 254-778-8616<br>VITA@uwct.org                           |

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| We Leave No One Behind Crisis Help - Veterans Crisis Line | Assistance for Veterans 24/7 | N/A | 856-209-8838 |
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## On Campus Resources

| Instructional Departments                    | Building/Room | Phone Number |
|--|---------------|--------------|
| Agriculture                                  | 257/1009      | 254-526-1288 |
| Aviation Science                             | 267/230       | 254-526-1241 |
| Business Administration/Management           | 267/202       | 254-526-1248 |
| Child Development                            | 561/116       | 254-526-1900 |
| Communication and Media Technology           | 216/121       | 254-526-1199 |
| Communications                               | 208/151       | 254-526-1239 |
| Computer-Aided Drafting and Design           | 253W/9        | 254-526-1233 |
| Computer Information Technology and Systems  | 214/227       | 254-526-1164 |
| Developmental Mathematics                    | 267/259       | 254-526-1209 |
| Developmental Reading/Writing/ESOL           | 208/151       | 254-526-1239 |
| Electronics Technology                       | 235W/20       | 254-526-1119 |
| Emergency Medical Technology                 | 557/244A      | 254-526-1265 |
| English as a Second Language                 | 257/1101      | 254-526-1639 |
| Fine Arts                                    | 218/109       | 254-526-1572 |
| Heating, AC and Refrigeration                | 253E/17       | 254-526-1399 |
| Homeland Security and Emergency Management   | 267/202       | 254-526-1789 |
| Hospitality Programs                         | 267/215       | 254-526-1515 |
| Industrial Technology                        | 253E/17       | 254-526-1399 |
| Kinesiology                                  | 545/117       | 254-526-1495 |
| Legal Assistant/Paralegal                    | 267/202       | 254-526-1789 |
| Logistics                                    | 267/202       | 254-526-1248 |
| Mathematics                                  | 267/223       | 254-526-1494 |
| Medical Laboratory Technology                | 257/1009      | 254-526-1883 |
| Mental Health Services                       | 267/230       | 254-526-1891 |
| Nursing and Allied Health (Associate Degree) | 557/244A      | 254-526-1890 |

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| Nursing and Allied Health (Vocational) | 557/244A | 254-526-1266 |
| Office Technology                      | 235W/11  | 254-526-1382 |
| Phlebotomy                             | 257/1009 | 254-526-1833 |
| Protective Services                    | 244/110  | 254-526-1275 |
| Science                                | 257/1009 | 254-526-1288 |
| Social and Behavioral Sciences         | 208/101  | 254-526-1274 |

## Student Services Resources

| Department        | Services Available   | Building/Room                            | Phone Number   | Email                      |
|-------------------|--|--|--|----------------------------|
| Academic Advising | Degree Plans, Major, Probation Agreements, CATE Advising, Eagles on Call, Evening and Weekend Advising   | 209/Lobby<br>253E/CATE Center<br>240/105 | 254-526-1226<br>or<br>254-526-1549<br>or<br>254-526-1296<br>or<br>254-616-3331 | academic.advising@ctcd.edu |
| Academic Studio   | Textbook Lending Program, Child Care Assistance Program, Transportation Assistance Program, Free Tutoring, Student Success/Appeals, Foster Care Liaison, Title IX Student Concerns                                 | 220/ 2nd Floor                           | 254-526-1580   | ssuccess@ctcd.edu          |
| Admissions Office | Admissions, ID Cards, Recruiting   | 209/Lobby                                | 254-526-1696   | admissions@ctcd.edu        |
| Bookstore         | Textbooks, Materials   | 224                                      | 254-526-1219   | ctc.books@ctcd.edu         |
| Business Office   | Tuition & Fees, Payments, Financial holds, Payment plans, 1098-Ts  | 209/110                                  | 254-526-1217   | moliver@ctcd.edu           |
| Campus Police     | Parking Permits, Parking Tickets, Fines & Appeals, Crimes & Information  | 211                                      | 254-526-1200<br>or<br>254-526-1427   | cpolice@ctcd.edu           |
| Career Center     | Career Counseling (by appointment), Career Assessment, College Central Network, Job Search Assistance, Resume Assistance (by appointment), Mock Interviews (by appointment), Typing Tests, Career Related Seminars | 253E/6                                   | 254-526-1147   | career.center@ctcd.edu     |

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|--|--|--------------------|--|---|
| Child Development Center               | Day Care Provider  | 561                | 254-526-1900   | teresa.zinke@ctcd.edu   |
| Disability Support Services            | Accommodations, Disability Services/Counseling   | 215/207            | 254-526-1195   | ron.porter@ctcd.edu<br>wbrown@ctcd.edu                          |
| English as a Second Language (ESL)     | Writing Skills Training, ESL Comms   | 208/151            | 254-526-1639   | testing.clerk@ctcd.edu  |
| Financial Aid Office                   | Financial Aid, Loans, Consortium Agreements, TEOG, SEOG, CTEG, Employee Grant  | 215                | 254-526-1508   | financial.aid@ctcd.edu  |
| Foster Care Liaisons                   | Students transitioning out of foster care can receive assistance with navigating CTC and the many processes that are part of the student experience.<br><b>Charlotte Wesley - Advising &amp; Success Coordinator</b><br><b>Victoria Magee - Dorm Manager</b><br><b>Morgan Powell – Success Programs Specialist</b> | 220/201<br>203/119 | 254-501-3072<br>or<br>254-526-1790<br>or<br>254-526-1357 | charlotte.wesly@ctcd.edu<br>vmagee@ctcd.edu<br>mpowell@ctcd.edu |
| Foundation Office                      | Scholarships, Eagle Aid, Eagle Nest  | 264                | 254-526-1662   | wmartel@ctcd.edu  |
| Graduation                             | Confer CTC Degree/Certificates, Assist with Graduation Applications, Diplomas, CTC Online High School  | 209/224            | 254-526-1592   | graduation.info@ctcd.edu  |
| Housing                                | Residence Hall   | 203                | 254-526-1926   | vmagee@ctcd.edu   |
| Inclement Weather                      | Campus Updates   | N/A                | 254-501-3100   | N/A   |
| International Student Services         | Admissions and Enrollment of International Students  | 209/101            | 254-526-1107   | ctc.international@ctcd.edu                                      |
| Library                                | TLC Writing Assistance Virtual Librarian   | 240                | 254-526-1621   | ReferenceRequest@ctcd.edu                                       |
| Natatorium & Physical Education Center | Intramural Sports, Indoor Gym, Weight Room, Tennis Courts, Indoor Pool, Aerobics Room  | 545                | 254-526-1588<br>or<br>254-526-1495                       | csmith@ctcd.edu   |
| Records/Registration                   | Registration, Add/Drop, Withdrawals, Eforms, Enrollment Verification, Course Audit   | 209                | 254-526-1131<br>or<br>254-526-1133                       | central.registration@ctcd.edu                                   |

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| Student & Employee Assistance Program/Substance Abuse Resource Center (SEAP/SARC) | Emergency and mental health management counseling for wide range of issues to include suicide prevention, harm to self or others, domestic or dating violence/stalking, anger management, anxiety, test anxiety, depression, domestic violence, substance abuse and more. AA, OA, NA and residence hall groups.   | 264                 | 254-526-1166<br>or<br>254-501-3096                     | GMahone-Lewis@ctcd.edu<br><br>nfilimonova@ctcd.edu |
| Student Life  | <p>Student Activities/Organizations/Clubs, Campus Tours, Student Grievances/Concerns</p> <p>For students to <a href="#">file a complaint</a>, they must have attempted to resolve their complaint informally with the party/parties involved as outlined in the <a href="#">CTC Student Handbook</a>.</p> <p>The <a href="#">handbook</a> details students' responsibilities and provides information about policies and procedures that they should be aware of.</p> | 220/133A            | 254-526-1258   | student.life@ctcd.edu                              |
| Testing Office  | Placement Testing, TSI Testing  | 215/2nd Floor       | 254-526-1254   | testing.clerk@ctcd.edu                             |
| Transcripts   | Processing incoming and outgoing transcripts  | 209/225<br>209/202B | Incoming:<br>254-526-1984<br>Outgoing:<br>254-526-1372 | outgoing.transcripts@ctcd.edu                      |
| Veterans Services/Vetsuccess  | Veteran's Information, Process Education Benefits, GI Bill, Post 911, Montgomery, Hazelwood, VOC Rehab.   | 215/222<br>215/119  | 254-526-1160   | veterans.services@ctcd.edu                         |

The Academic Success Center (Academic Studio) is happy to help throughout the semester. Please feel free to contact our office for further assistance.

Academic Success Center  
254-526-1580  
Bldg 220, Room 201

Updated: January 3, 2022