

Vet-Com.Org PO Box 1215 Salado, TX 76571 September 10, 2020

Dear Certified Manager [CM] Program Student:

Welcome and thank you for choosing the Certified Manager [CM] Program. This program was specifically designed & developed by the Veteran Entrepreneurial Training Command's (Vet.Com.Org) Board of Directors and affiliated Educational Partners to prepare you for the next step towards your career and future.

The Certified Manager [CM] Course is designed to provide access 24/7/365 for the student learner who cannot attend a scheduled in-class lectured environment. The Certified Manager [CM] Course is available thru multiple platforms (computer, tablet, and smart device) to enable a flexible learning schedule that is tailored to our student's time management needs.

Access to the course will be provided once the attached Student Information Matrix has been filled out and submitted.

The Certified Manager certification is offered online to meet your specific time management self-study needs. The 90-hour certification prep program covers essential tools and principles for quality management practice that is applicable to any industry. From the date of approval, applicants are allowed 4 months to complete the course work with an additional 8 months to pass the CM exam and earn the CM certification from the Institute of Certified Professional Managers. Successful applicants also earn the privilege to use the "CM" professional credential as a sign of their competency.

At the completion of each class (session), a quiz will be administered to measure knowledge retainability. Upon completion of the Certified Managers [CM] online program, the student will schedule their final exam to secure their [CM] certification.

Again, welcome. We look forward to seeing you in class!

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