



FORT CAVAZOS SCHEDULE

www.ctcd.edu

FALL I 2023

August 21, 2023 – October 13, 2023

CTC Registration: June 05 – August 25, 2023

ArmyIgnitED Registration: June 21 – August 14, 2023



FORT CAVAZOS NEWS FLASH



Upcoming Fall Term Schedule

FALL II | OCTOBER 16, 2023 – DECEMBER 8, 2023

PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

Classes open to all military members and our public communities



CTC Registration Sites

Fort Cavazos Campus

Bldg. 3201, 72nd St., Fort Cavazos
Records/Registration (254)526-1906
Business Office (254)526-1919/1918
Student Services/Advising (254)526-1917
CTC VA Representative (254)526-1952
Monday-Friday: 0730-1630

Fort Cavazos Hospitality Department

Bldg. 3201 (254)526-1912
Culinary Arts Center (254)526-1955

Central Campus

Bldg.119, Academic Dr., Killeen
(254)526-7161
Mon-Thurs:0730-1730
Fri: 0730-1130

Education Services

SDC, Bldg. 33009
(254)287-4824
M/T/W/F: 0730-1600 &
Th: 1200-1600

Fort Cavazos Student Resources

Student Computer Lab (Bldg. 3200, Rm. 110)
M-Th 1300-2200/Closed Friday, Weekends & Holidays

Student Study Area (Bldg. 3200, Rm. 114)
M-Th 0730-2200/Closed Friday, Weekends & Holidays

Testing Center (Bldg. 3201, Rm. 115) 254-290-0701
M-Th 0800-1630. Appointment required.

ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

Career Services 254-526-1106 M-Th 0730-1730 F 730-1130

CTC Bookstore 254-526-1219 M-Th 0730-1730 F 730-1130

Eagles on Call 254-526-1296 M-F 0600-2300

Financial Aid 254-526-1508 M-Th 0730-1730 F 730-1130



Come Explore Food at its Finest!

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings, and Saturdays every semester.

Please contact us at (254) 526-1936/1912 or email elke.jensen@ctcd.edu for additional information.

We are looking forward to hearing from you!

"Bon Appétit"

Classroom Locations: 3200/3201 CTC 72nd St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg.335, 31st St.

If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 111, Rm. 207, or call (254) 526-1195



FORT CAVAZOS SCHEDULE

August 21, 2023 – October 13, 2023

OBL COURSES

(Face to Face Component Required)

Holidays: Juneteenth (June 19, 2023)

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg./Rm	Instructor
BUSINESS ADMINISTRATION / BUSINESS MANAGEMENT								
72034	ACCT	2301	TH001	Principles of Financial Accounting	M/W	1800-1915	3200/217	Lockett
COMMUNICATIONS								
75611	ENGL	1301	TH001	Composition I	M/W	1030-1150	3200/202	Duke
75605	ENGL	1301	TH500	Composition I <i>Linked</i>	T	1930-2210	3200/126	Hazell
75612	ENGL*	1302	TH001	Composition II	M/W	1200-1320	3200/202	Duke
75607	ENGL*	1302	TH500	Composition II <i>Linked</i>	T	1530-1925	3200/126	Hazell
75610	ENGL	2327	TH001	American Literature I	T/TH	1330-1520	3200/126	Hazell
75615	SPCH	1315	TH001	Public Speaking	M	1300-1540	3200/124	Walls
75619	SPCH	1315	TH002	Public Speaking	T	1000-1240	3200/124	Walls
75616	SPCH	1321	TH001	Business Professional Communication	T	1645-1925	3200/124	Walls
COMPUTER INFORMATION TECHNOLOGY & SYSTEMS								
75595	COSC	1301	TH001	Introduction to Computing	M/W	1800-1930	3200/109	Campbell
HOSPITALITY PROGRAM								
75638	RSTO	1325	TH001	Purchasing for Hospitality Operations	M/W	0900-1200	3201/135	Macaraeg
75639	PSTR	1301	TH001	Fundamentals of Baking	M/T/W/TH	0900-1200	335/101	Jensen
75640	HAMG ^{XX}	2388	TH001	Internship-Hospitality Admin & Mgmt	M/W	1200-1315	335/101	TBD
75641	CHEF*	2301	TH001	Intermediate Food Preparation	M/T/W/TH	1315-1615	335/101	Macaraeg
75642	HAMG	2307	TH001	Hospitality Marketing and Sales	M/W	1315-1615	3201/135	Jensen
75643	PSTR*	1302	TH001	Cake Baking and Production	M/W	1700-2300	335/101	Jensem
75644	RSTO	1313	TH001	Hospitality Supervision	T/TH	0900-1200	3201/135	Macaraeg
75645	CHEF	1305	TH001	Sanitation and Safety	T/TH	1315-1615	3201/135	Jensen
75647	CHEF*	2302	TH001	Saucier	TH	1700-2100	335/101	Macaraeg
					F	0900-1700	335/101	Macaraeg
75648	PSTR*	1302	TH002	Cake Baking and Production	F	1700-2100	335/101	Jensen
					S	0900-1700	335/101	Jensen
MATHEMATICS								
75635	DSMA	0492	TH500	NCBO Beginning Algebra	M/W	1700-2020	3200/121	Cox
75637	MATH*	1332	TH500	Contemporary Mathematics***	T/TH	1700-1930	3200/121	Cox
75762	MATH	1314	TH001	College Algebra	T/TH	1930-2230	3200/121	Cox
SCIENCE								
75597	BIOL	1411	TH600	General Botany	M/W	1800-2030	3200/209	Sellers
75620	ENVR	1401	TH600	Environmental Science I	T/TH	1500-1730	3200/202	Martin
75621	ENVR	1401	TH601	Environmental Science I	T/TH	1730-2000	3200/202	Martin



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OBL COURSES
(Face to Face Component Required)

SOCIAL & BEHAVIORAL SCIENCES

75591	ECON	2301	TH001	Principles of Macroeconomics	M/W	1645-1800	3200/204	Pretzsch
75593	ECON	2302	TH001	Principles of Microeconomics	T/TH	1645-1800	3200/204	Pretzsch
75627	GOVT	2305	TH001	Federal Government	M	1000-1240	3200/105	Temple
75628	GOVT	2305	TH002	Federal Government	T	1645-1910	3200/105	Temple
75629	GOVT	2305	TH500	Federal Government <i>Linked</i>	M	1645-1910	3200/105	Temple
75630	GOVT	2306	TH001	Texas Government	M	1300-1540	3200/105	Temple
75631	GOVT	2306	TH500	Texas Government <i>Linked</i>	W	1645-1910	3200/105	Temple
75613	HIST	1301	TH001	United States History I	M	1000-1240	3200/124	Walls
75618	HIST	1301	TH002	United State History I	T	1300-1540	3200/124	Walls
75606	HIST	1301	TH500	United State History I <i>Linked</i>	TH	1930-1010	3200/126	Hazell
76514	HIST	1302	TH001	United States History II	M	1645-1925	3200/124	Walls
75609	HIST	1302	TH500	United States History II <i>Linked</i>	TH	1530-1925	3200/126	Hazell
75625	PSYC	2308	TH001	Child Psychology	T/TH	1645-1800	3200/210	Marion
75626	PSYC	2314	TH001	Life Span Growth & Development	M/W	1645-1800	3200/210	Marion
75622	GEOG	1301	TH001	Physical Geography	T/TH	1200-1330	3200/202	Martin
75623	GEOG	1303	TH001	World Regional Geography	T/TH	1330-1500	3200/202	Martin

Teaching Requirement: EC-6 Requirements, 4-8, EC-12 Special Education

75624	EDUC	1301	TH001	Introduction to the Teaching Profession	T/TH	1030-1200	3200/202	Martin
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Classroom Locations: BLDG.3200/BLDG.3201 CTC 72nd St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg.335, 31st St.

- * Course Prerequisite Required
- xx Petition Exist/Needs Instructor Approval
- Bb College Reenlistment Incentive Program see details on the back page.
- OBL Online Blended Lecture Course. Details below.

*****Co-Requisite Math 1332/DSMA 0492 must be taken together**

*****Co-Requisite Math 1314/DSMA 0493 must be taken together**

“Linked” Course (Details on Back Page)

- ENGL 1301/HIST 1301 must be taken together*
- ENGL 1302/HIST 1302 must be taken together*
- GOVT 2305/GOVT 2306 must be taken together*

All courses, regardless of their delivery method, may have an electronic component.

Canceled Classes: A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

Withdrawal & Drop/Add Policy: For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing.

The last day to withdraw is September 29, 2023. Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

Tuition: (Personal check, money order, cash & credit cards accepted)
\$ 100 Resident In-District (Per semester credit hour (SCH))
\$ 124 Resident Out-of-District (per SCH)
\$ 250 Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

On or before	August 18	100%
From	August 19 – August 30	75%
From	August 31 – September 1	25%
From	September 2 – September 22	5%
Thereafter	September 23	0%

Web Registration: You can register via the web for Fort Cavazos classes.

Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.

Texas Success Initiative (TSI): Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for \$25.00 in the CTC Fort Cavazos Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

Graduation Deadline, apply via CTC Website or Etrieve:

Fall	October 1
Spring	February 1
Summer	June 1

Bacterial Meningitis Requirement: Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

ATTENTION VA STUDENTS: Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be payed or certified by the VA. Developmental Courses must be taken as lecture only.

Online Blended Lecture (OBL & LECE) Courses: OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online. Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

Linked Courses: Two courses are linked and taught by the same instructor. Students will enroll in two classes and receive six credits for the courses taught as OBL (Online Blended Lecture) for a total of 96 contact hours.

Linked ENGL 1301/HIST 1301 must be taken together
Linked ENGL 1302/HIST 1302 must be taken together
Linked GOVT 2305/GOVT 2306 must be taken together

Active Duty Military Verification: All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

College Reenlistment Incentive Program: Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

Registration Process for Active Duty Military via ArmyIgnitED:

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

All Army Policies Apply – Tuition Assistance (TA) must be approved regarding Army Policies; refer to [AR 621-5](#).

The window to request TA on ArmyIgnitEd is no earlier than 60 **and NO LATER THAN 7** calendar days prior to the first-class day. Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email, send it to:

AccountsreceivableTA@ctcd.edu

Questions call (254) 526-1217/1299

College Policy: Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status. Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

Bookstore: Bldg. 3201 - Lobby

Date & Time: To be announce.