### CTC Registration Sites

**Fort Cavazos Campus**  
Bldg. 3201, 72nd St., Fort Cavazos  
Records/Registration (254)526-1906  
Business Office (254)526-1919/1918  
CTC VA Representative (254)526-1952  
Monday-Friday: 0730-1630

**Central Campus**  
Bldg. 119, Academic Dr., Killeen  
(254)526-7161  
Mon-Thurs: 0730-1730  
Fri: 0730-1130

### Education Services

**SDC, Bldg. 3309**  
(254)287-4824  
Culinary Arts Center (254)526-1955  
Mon-Thurs: 1200-1600

### Student Services/Advising

(254)526-1917  
Fri: 0730-1130

### Business Office

(254)526-1919/1918  
Mon-Thurs: 0730-1730

### Career Services

254-526-1106  
M-Th 0730-1730  
F 730-1130

### CTC Bookstore

254-526-1219  
M-Th 0730-1730  
F 730-1130

### Eagles on Call

254-526-1296  
M-F 0600-2300

### Financial Aid

254-526-1508  
M-Th 0730-1730  
F 730-1130

### Come Explore Food at its Finest!

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings, and Saturdays every semester.

Please contact us at (254) 526-1912 or email aurora.macaraeg@ctcd.edu for additional information.

We are looking forward to hearing from you!  
“Bon Appétit”

### Fort Cavazos News Flash

**Hello Fall**

### Program Flexibility

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

*Classes open to all military members and our public communities*

### Fort Cavazos Student Resources

**Student Computer Lab**  
(Bldg. 3200, Rm. 110)  
M-Th 1300-2200/Closed Friday, Weekends & Holidays

**Student Study Area**  
(Bldg. 3200, Rm. 114)  
M-Th 0730-2200/Closed Friday, Weekends & Holidays

**Testing Center**  
(Bldg. 3201, Rm. 115) 254-290-0701  
M-Th 0800-1630. Appointment required.

### Fort Cavazos Schedule

**FALL I 2024**  
August 19, 2024 – October 11, 2024  
CTC Registration: June 03 – August 23, 2024  
ArmyIgnitED Registration: June 20 – August 12, 2024

### Classroom Locations

**3200/3201 CTC 72nd St.**  
AND  
Fort Cavazos Culinary Arts Center (CAC), CTC Bldg. 335, 31st St.

If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 111, Rm. 207, or call (254) 526-1195
## FORT CAVAZOS SCHEDULE

**August 19, 2024 – October 11, 2024**

### OBL COURSES
*(Face to Face Component Required)*

**Holidays: September 2 (Labor Day)**

<table>
<thead>
<tr>
<th>Syn#</th>
<th>Course</th>
<th>Number</th>
<th>Sec. #</th>
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**Classroom Locations:** BLDG.3200/BLDG.3201 CTC 72nd St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg.335, 31st St.

* Course Prerequisite Required
xx Petition Exist/Needs Instructor Approval
Bb College Reenlistment Incentive Program see details on the back page.
OBL Online Blended Lecture Course. Details below.

***Co-Requisite Math 1332/DSMA 0492 must be taken together
***Co-Requisite Math 1314/DSMA 0493 must be taken together

“Linked” Course (Details on Back Page)
GOVT 2305/GOVT 2306 must be taken together
All courses, regardless of their delivery method, may have an electronic component.

CANCELED CLASSES: A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

WITHDRAWAL & DROP/ADD POLICY: For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all other deadlines to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing.

The last day to withdraw is September 27. Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.

TUITION: (Personal check, money order, cash & credit cards accepted)
$125  Resident In-District (Per semester credit hour (SCH))
$163  Resident Out-of-District (per SCH)
$250  Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:
On or before August 18 100%
From August 19 – August 26 75%
From August 27 – August 28 25%
From August 29 – September 11 5%
Thereafter September 12 0%

Web Registration: You can register via the web for Fort Cavazos classes. Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.

Texas Success Initiative (TSI): Students must meet with an Advisor to determine TSI status before registering for college-level credit courses. Students must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing. The last day to withdraw is September 27. Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.

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Texas Success Initiative (TSI): Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for $25.00 in the CTC Fort Cavazos Testing Center, Bldg. 3201, Rm. 115. (Personal check, money order, cash & credit cards accepted)

Graduation Deadline, apply via CTC Website or Etrieve:
Fall  October 1
Spring  February 1
Summer  June 1

Bacterial Meningitis Requirement: Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

ATTENTION VA STUDENTS: Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be payed or certified by the VA. Developmental Courses must be taken as lecture only.

Online Blended Lecture (OBL & LECE) Courses: OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online. Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

Linked Courses: Two courses are linked and taught by the same instructor. Students will enroll in two classes and receive six credits for the courses taught as OBL (Online Blended Lecture) for a total of 96 contact hours.

Linked GOVT 2305/GOVT 2306 must be taken together

Active Duty Military Verification: All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

College Reenlistment Incentive Program: Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

Registration Process for Active Duty Military via ArmyIgnitED:
1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/Office for assistance.

All Army Policies Apply – Tuition Assistance (TA) must be approved regarding Army Policies; refer to AR 621-5.

The window to request TA on ArmyIgnitED is no earlier than 60 days prior to the first-class day. Your approved TA must be submitted to the CTC Business Office either in person or via email at the time of registration. If submitting your TA via email, send it to:

AccountsreceivableTA@ctcd.edu
Questions call (254) 526-1217/1299

College Policy: Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the name, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

Bookstore: To be Announced