



# FORT CAVAZOS SCHEDULE

[www.ctcd.edu](http://www.ctcd.edu)

## SPRING I 2024

January 16, 2024 – March 08, 2024

CTC Registration: October 23, 2023 – January 19, 2024

ArmyIgnitED Registration: November 17, 2023 – January 9, 2024



### FORT CAVAZOS NEWS FLASH

## Upcoming Spring Term Schedule

SPRING II 2024 | 03/18/24 – 05/10/24

SCAN HERE  
TO VIEW OUR CURRENT SCHEDULE

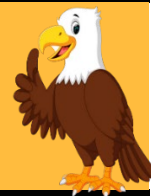
[HTTPS://WWW.CTCD.EDU/ACADEMICS/CLASS-SCHEDULES/](https://www.ctcd.edu/academics/class-schedules/)



### PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

*Classes open to all military members and our public communities*



#### CTC Registration Sites

##### Fort Cavazos Campus

Bldg. 3201, 72<sup>nd</sup> St., Fort Cavazos  
Records/Registration (254)526-1906  
Business Office (254)526-1919/1918  
Student Services/Advising (254)526-1917  
CTC VA Representative (254)526-1952  
Monday-Friday: 0730-1630

##### Fort Cavazos Hospitality Department

Bldg. 3201 (254)526-1912  
Culinary Arts Center (254)526-1955

##### Central Campus

Bldg. 209, Academic Dr., Killeen  
(254)526-1961  
Mon-Thurs: 0730-1730  
Fri: 0730-1130

##### Education Services

SDC, Bldg. 33009  
(254)287-4824  
M/T/W/F: 0730-1600 &  
Th: 1200-1600

#### Fort Cavazos Student Resources

##### Student Computer Lab (Bldg. 3200, Rm. 110)

M-Th 1300-2200/Closed Friday, Weekends & Holidays

##### Student Study Area (Bldg. 3200, Rm. 114)

M-Th 0730-2200/Closed Friday, Weekends & Holidays

##### Testing Center (Bldg. 3201, Rm. 115) 254-290-0701

M-Th 0800-1630. Appointment required.

#### ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

**Career Services** 254-526-1106 M-Th 0730-1730 F 730-1130

**CTC Bookstore** 254-526-1219 M-Th 0730-1730 F 730-1130

**Eagles on Call** 254-526-1296 M-F 0600-2300

**Financial Aid** 254-526-1508 M-Th 0730-1730 F 730-1130



#### Come Explore Food at its Finest!

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings, and Saturdays every semester.

Please contact us at (254) 526-1936/1912 or email [elke.jensen@ctcd.edu](mailto:elke.jensen@ctcd.edu) for additional information.

We are looking forward to hearing from you!

**"Bon Appétit"**

**Classroom Locations:** 3200/3201 CTC 72<sup>nd</sup> St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg. 335, 31<sup>st</sup> St.

**If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 209, Rm. 207, or call (254) 526-1195**

**FORT CAVAZOS SCHEDULE**
**January 16, 2024 – March 08, 2024**
**OBL COURSES**
**(Face to Face Component Required)**
**Holidays: January 15 (Martin Luther's King), February 19 (President's Day)**

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg./Rm	Instructor
<b>BUSINESS ADMINISTRATION / BUSINESS MANAGEMENT</b>								
79280	ACCT	2301	TH002	Principles of Financial Acct.	MW	1800-1915	3200/215	Lockett
79437	BUSI	1301	TH001	Business Principles	TTH	1730-1845	3200/209	Haire
<b>COMMUNICATIONS</b>								
79036	ENGL	1301	TH004	Composition I	M	1600-1820	3200/202	Duke
79121	ENGL	1301	TH005	Composition I	MW	1130-1300	3201/126	Williamson
79038	ENGL*	1302	TH004	Composition II	M	1830-2050	3200/202	Duke
79123	ENGL	1302	TH005	Composition II	TTH	1130-1300	3201/126	Williamson
79053	SPCH	1321	TH003	Business & Professional Comm.	M	1645-1925	3200/124	Walls
<b>COMPUTER INFORMATION TECHNOLOGY &amp; SYSTEMS</b>								
79029	BCIS	1305	TH002	Business Computer Applications	TTH	1800-1930	3200/109	Campbell
<b>HOSPITALITY PROGRAM</b>								
79056	RSTO	1301	TH001	Beverage Management	MW	0900-1200	3201/135	Macaraeg
79057	PSTR*	2331	TH001	Advanced Pastry Shop	MTWTH	0900-1200	335/101	Jensen
79058	RSTO	1313	TH002	Hospitality Supervision	T	0900-1145	3201/135	Macaraeg
79059	HAMG <sup>xx</sup>	2388	TH003	Internship-Hospitality Admin & Mgmt	MW	1200-1315	335/101	Jensen
79074	CHEF	1301	TH001	Basic Food Preparation	MTWTH	1315-1615	335/101	Macaraeg
79101	CHEF	1301	TH002	Basic Food Preparation	MW	1630-2230	335/101	Macaraeg
79090	TRVM	2301	TH001	Intro Convention/Meet Mgmt	MW	1315-1615	3201/135	Jensen
79091	RSTO	1204	TH002	Dining Room Service	MW	1730-2030	3201/135	Murgia
79094	HAMG	1342	TH001	Guest Room Management	TTH	1645-1810	3201/135	Jensen
79096	CHEF*	2301	TH002	Intermediate Food Prep	TH	1700-2100	335/101	Macaraeg
					F	0900-1600	335/101	Macaraeg
79100	PSTR*	2307	TH001	Cake Decorating II	F	1700-1950	335/101	Jensen
					S	0900-1630	335/101	Jensen
<b>MATHEMATICS</b>								
79043	DSMA*	0492	TH502	NCBO Beginning Algebra	M/W	1700-2020	3200/121	Cox
79042	MATH*	1332	TH502	Contemporary Mathematics***	T/TH	1700-1930	3200/121	Cox
79044	MATH	1314	TH002	College Algebra	T/TH	2000-2230	3200/121	Cox
<b>SCIENCE</b>								
79033	BIOL	1411	TH602	General Botany	M/W	1800-2030	3200/106	Sellers
79039	ENVR	1401	TH604	Environmental Science I	MW	1500-1730	3200/126	Martin
79040	ENVR	1401	TH605	Environmental Science I	MW	1730-2030	3200/126	Martin
<b>SOCIAL &amp; BEHAVIORAL SCIENCES</b>								
79034	ECON	2301	TH003	Principles of Macroeconomics	MW	1645-1800	3200/115	Pretzsch
79035	ECON	2302	TH003	Principles of Microeconomics	TTH	1645-1800	3200/115	Pretzsch
79051	GOVT	2305	TH502	Federal Government <i>Linked</i>	M	1645-1910	3200/105	Temple
79275	GOVT	2305	TH004	Federal Government	M	1300-1540	3200/105	Temple

79052	GOVT	2306	TH502	Texas Government <i>Linked</i>	W	1645-1910	3200/105	Temple
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### SOCIAL & BEHAVIORAL SCIENCES

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg/Rm	Instructor
79054	HIST	1301	TH005	United State History I	T	1300-1540	3200/124	Walls
79242	HIST	1302	TH003	United States History II	M	1930-2210	3200/124	Walls
79031	PSYC	2314	TH003	Life Span Growth & Development	MW	1645-1800	3200/120	Marion
79032	PSYC	2308	TH003	Child Psychology	TTH	1645-1800	3200/120	Marion

**Classroom Locations:** **BLDG.3200/BLDG.3201** CTC 72<sup>nd</sup> St. AND **Fort Cavazos Culinary Arts Center (CAC), CTC Bldg.335, 31<sup>st</sup> St.**

**\*** Course Prerequisite Required

**xx** Petition Exist/Needs Instructor Approval

**Bb** College Reenlistment Incentive Program see details on the back page.

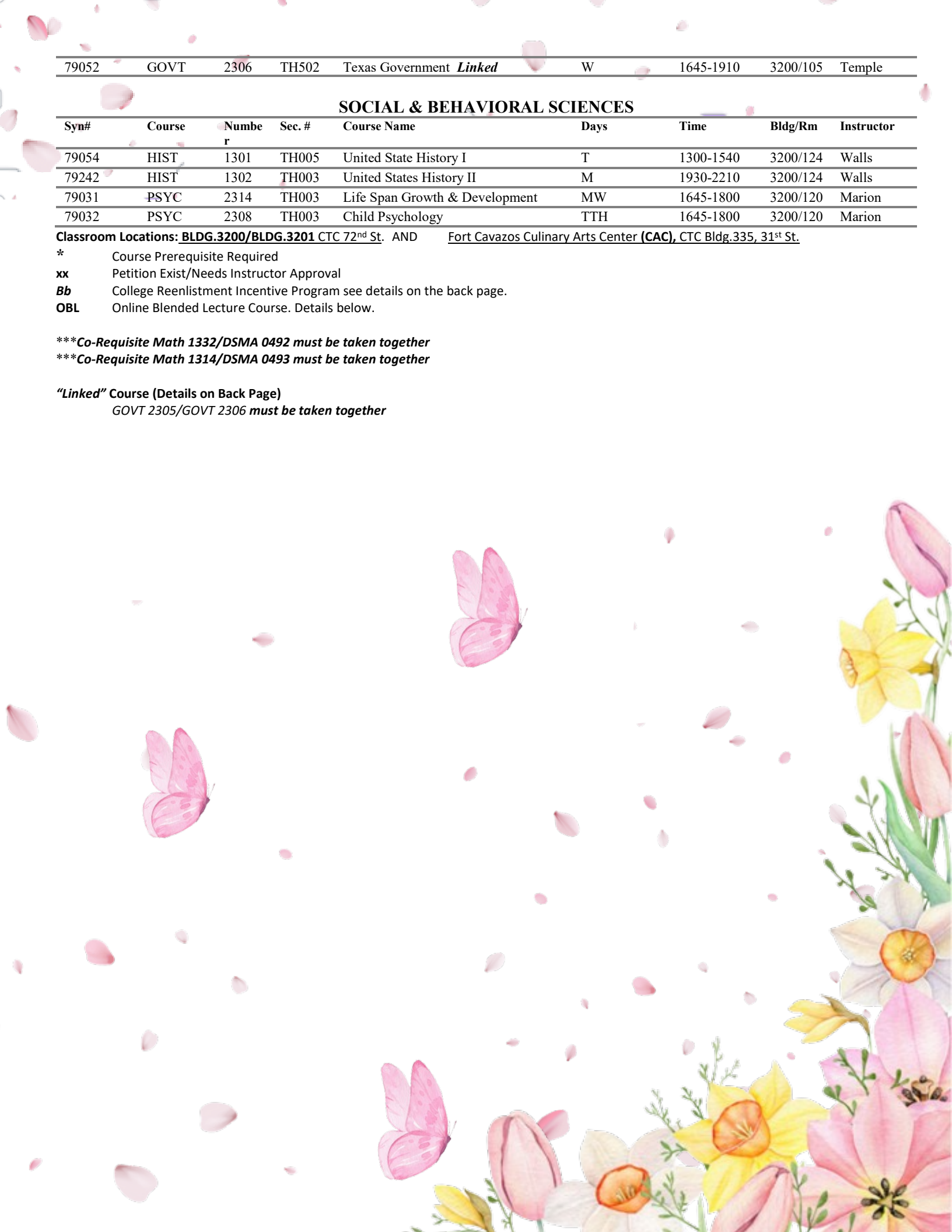
**OBL** Online Blended Lecture Course. Details below.

**\*\*\*Co-Requisite Math 1332/DSMA 0492 must be taken together**

**\*\*\*Co-Requisite Math 1314/DSMA 0493 must be taken together**

**"Linked" Course (Details on Back Page)**

*GOVT 2305/GOVT 2306 must be taken together*



**All courses, regardless of their delivery method, may have an electronic component.**

**Canceled Classes:** A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

**Withdrawal & Drop/Add Policy:** For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing. **The last day to withdraw is February 16, 2024** for classes that start from **January 12, 2024 – March 03, 2024** and **February 23, 2024** for classes that start from **January 16, 2024 – March 08, 2024**. Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

**Tuition:** (Personal check, money order, cash & credit cards accepted)  
\$ 105 Resident In-District (Per semester credit hour (SCH))  
\$ 130 Resident Out-of-District (per SCH)  
\$ 250 Nonresident (per SCH)

**Refund Policy:** Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

On or before	January 12	100%
From	January 13 – January 25	75%
From	January 26 – January 29	25%
From	January 30 – February 16	5%
Thereafter	February 17	0%

**Web Registration:** You can register via the web for Fort Cavazos classes.

**Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.**

**Texas Success Initiative (TSI):** Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for \$25.00 in the CTC Fort Cavazos Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

**Graduation Deadline, apply via CTC Website or Etrieve:**

Fall	October 1
Spring	February 1
Summer	June 1

**Bacterial Meningitis Requirement:** Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

**ATTENTION VA STUDENTS:** Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be paid or certified by the VA. Developmental Courses must be taken as lecture only.

**Online Blended Lecture (OBL & LECE) Courses:** OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online.

Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

**Linked Courses:** Two courses are linked and taught by the same instructor. Students will enroll in two classes and receive six credits for the courses taught as OBL (Online Blended Lecture) for a total of 96 contact hours.

*Linked GOVT 2305/GOVT 2306 must be taken together*

**Active Duty Military Verification:** All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

**College Reenlistment Incentive Program:** Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

**Registration Process for Active Duty Military via ArmyIgnitED:**

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

**All Army Policies Apply** – Tuition Assistance (TA) must be approved regarding Army Policies; refer to [AR 621-5](#).

The window to request TA on ArmyIgnitEd is no earlier than 60 **and NO LATER THAN 7** calendar days prior to the first-class day. Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email, send it to:

**[AccountsreceivableTA@ctcd.edu](mailto:AccountsreceivableTA@ctcd.edu)**  
Questions call (254) 526-1217/1299

**College Policy:** Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

**Public Notice:** Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

**Bookstore:** Bldg. 3201 - Lobby  
January 16 & 17, Tuesday & Wednesday at 10AM-4PM