



FORT CAVAZOS SCHEDULE

www.ctcd.edu

SPRING I 2024

January 16, 2024 – March 08, 2024

CTC Registration: October 23, 2023 – January 19, 2024

ArmyIgnitED Registration: November 17, 2023 – January 9, 2024



FORT CAVAZOS NEWS FLASH

Upcoming Spring Term Schedule

SPRING II 2024 | 03/18/24 – 05/10/24

SCAN HERE
TO VIEW OUR CURRENT SCHEDULE

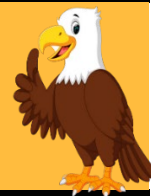
[HTTPS://WWW.CTCD.EDU/ACADEMICS/CLASS-SCHEDULES/](https://www.ctcd.edu/academics/class-schedules/)



PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

Classes open to all military members and our public communities



CTC Registration Sites

Fort Cavazos Campus

Bldg. 3201, 72nd St., Fort Cavazos
Records/Registration (254)526-1906
Business Office (254)526-1919/1918
Student Services/Advising (254)526-1917
CTC VA Representative (254)526-1952
Monday-Friday: 0730-1630

Fort Cavazos Hospitality Department

Bldg. 3201 (254)526-1912
Culinary Arts Center (254)526-1955

Central Campus

Bldg. 209, Academic Dr., Killeen
(254)526-1961
Mon-Thurs: 0730-1730
Fri: 0730-1130

Education Services

SDC, Bldg. 33009
(254)287-4824
M/T/W/F: 0730-1600 &
Th: 1200-1600

Fort Cavazos Student Resources

Student Computer Lab (Bldg. 3200, Rm. 110)
M-Th 1300-2200/Closed Friday, Weekends & Holidays

Student Study Area (Bldg. 3200, Rm. 114)
M-Th 0730-2200/Closed Friday, Weekends & Holidays

Testing Center (Bldg. 3201, Rm. 115) 254-290-0701
M-Th 0800-1630. Appointment required.

ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

Career Services 254-526-1106 M-Th 0730-1730 F 730-1130

CTC Bookstore 254-526-1219 M-Th 0730-1730 F 730-1130

Eagles on Call 254-526-1296 M-F 0600-2300

Financial Aid 254-526-1508 M-Th 0730-1730 F 730-1130



Come Explore Food at its Finest!

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings, and Saturdays every semester.

Please contact us at (254) 526-1936/1912 or email elke.jensen@ctcd.edu for additional information.

We are looking forward to hearing from you!

"Bon Appétit"

Classroom Locations: 3200/3201 CTC 72nd St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg. 335, 31st St.
If you require assistance or accommodations due to a documented disability, please contact the Disability Support

FORT CAVAZOS SCHEDULE

January 16, 2024 – March 08, 2024

OBL COURSES

(Face to Face Component Required)

Holidays: January 15 (Martin Luther's King), February 19 (President's Day)

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg./Rm	Instructor
------	--------	--------	--------	-------------	------	------	----------	------------

COMMUNICATIONS

79036	ENGL	1301	TH004	Composition I	M	1600-1820	3200/202	Duke
79053	SPCH	1321	TH003	Business & Professional Comm.	M	1645-1925	3200/124	Walls

COMPUTER INFORMATION TECHNOLOGY & SYSTEMS

79029	BCIS	1305	TH002	Business Computer Applications	TTH	1800-1930	3200/109	Campbell
-------	------	------	-------	--------------------------------	-----	-----------	----------	----------

HOSPITALITY PROGRAM

79056	RSTO	1301	TH001	Beverage Management	MW	0900-1200	3201/135	Macaraeg
79057	PSTR*	2331	TH001	Advanced Pastry Shop	MTWTH	0900-1200	335/101	Jensen
79058	RSTO	1313	TH002	Hospitality Supervision	T	0900-1145	3201/135	Macaraeg
79059	HAMG ^{xx}	2388	TH003	Internship-Hospitality Admin & Mgmt	MW	1200-1315	335/101	Jensen
79074	CHEF	1301	TH001	Basic Food Preparation	MTWTH	1315-1615	335/101	Macaraeg
79101	CHEF	1301	TH002	Basic Food Preparation	MW	1630-2230	335/101	Macaraeg
79090	TRVM	2301	TH001	Intro Convention/Meet Mgmt	MW	1315-1615	3201/135	Jensen
79091	RSTO	1204	TH002	Dining Room Service	MW	1730-2030	3201/135	Murgia
79094	HAMG	1342	TH001	Guest Room Management	TTH	1645-1810	3201/135	Jensen
79096	CHEF*	2301	TH002	Intermediate Food Prep	TH	1700-2100	335/101	Macaraeg
					F	0900-1600	335/101	Macaraeg
79100	PSTR*	2307	TH001	Cake Decorating II	F	1700-1950	335/101	Jensen
					S	0900-1630	335/101	Jensen

MATHEMATICS

79044	MATH	1314	TH002	College Algebra	T/TH	2000-2230	3200/121	Cox
-------	------	------	-------	-----------------	------	-----------	----------	-----

SOCIAL & BEHAVIORAL SCIENCES

79051	GOVT	2305	TH502	Federal Government <i>Linked</i>	M	1645-1910	3200/105	Temple
79052	GOVT	2306	TH502	Texas Government <i>Linked</i>	W	1645-1910	3200/105	Temple
79242	HIST	1302	TH003	United States History II	M	1930-2210	3200/124	Walls

Classroom Locations: BLDG.3200/BLDG.3201 CTC 72nd St. AND Fort Cavazos Culinary Arts Center (CAC), CTC Bldg.335, 31st St.

* Course Prerequisite Required

xx Petition Exist/Needs Instructor Approval

Bb College Reenlistment Incentive Program see details on the back page.

OBL Online Blended Lecture Course. Details below.

"Linked" Course (Details on Back Page)

GOVT 2305/GOVT 2306 *must be taken together*

All courses, regardless of their delivery method, may have an electronic component.

Canceled Classes: A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

Withdrawal & Drop/Add Policy: For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing. **The last day to withdraw is February 16, 2024** for classes that start from **January 12, 2024 – March 03, 2024** and **February 23, 2024** for classes that start from **January 16, 2024 – March 08, 2024**. Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

Tuition: (Personal check, money order, cash & credit cards accepted)
\$ 105 Resident In-District (Per semester credit hour (SCH))
\$ 130 Resident Out-of-District (per SCH)
\$ 250 Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

On or before	January 12	100%
From	January 13 – January 25	75%
From	January 26 – January 29	25%
From	January 30 – February 16	5%
Thereafter	February 17	0%

Web Registration: You can register via the web for Fort Cavazos classes.

Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.

Texas Success Initiative (TSI): Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for \$25.00 in the CTC Fort Cavazos Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

Graduation Deadline, apply via CTC Website or Etrieve:

Fall	October 1
Spring	February 1
Summer	June 1

Bacterial Meningitis Requirement: Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

ATTENTION VA STUDENTS: Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be paid or certified by the VA. Developmental Courses must be taken as lecture only.

Online Blended Lecture (OBL & LECE) Courses: OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online.

Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

Linked Courses: Two courses are linked and taught by the same instructor. Students will enroll in two classes and receive six credits for the courses taught as OBL (Online Blended Lecture) for a total of 96 contact hours.

Linked GOVT 2305/GOVT 2306 must be taken together

Active Duty Military Verification: All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

College Reenlistment Incentive Program: Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

Registration Process for Active Duty Military via ArmyIgnitED:

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

All Army Policies Apply – Tuition Assistance (TA) must be approved regarding Army Policies; refer to AR 621-5.

The window to request TA on ArmyIgnitEd is no earlier than 60 **and NO LATER THAN 7** calendar days prior to the first-class day. Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email, send it to:

AccountsreceivableTA@ctcd.edu

Questions call (254) 526-1217/1299

College Policy: Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

Bookstore: Bldg. 3201 - Lobby
January 16 & 17, Tuesday & Wednesday at 10AM-4PM