

CTC STUDENT SERVICES AND SUPPORT ACCESS – EFFECTIVE AUGUST 24 – DECEMBER 18

COLLEGE CLOSED 9/7, 10/12, 11/11, 11/23-37 AND 12/21-1/1 FOR HOLIDAY BREAKS

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Academic Studio/ Tutoring EMAIL	7:30 am - 5:30 pm Studio open for computer usage and individual study for limited capacity in 2-hour increments. F2F Appointments with staff can be scheduled by email or by calling 254-526-1580. Virtual/ online tutoring only: Request tutoring				7:30-11:30 am Virtual/online support and limited computer access	CLOSED	
Academic Advising (Texas Students) CHAT EMAIL CALL 254-526-1226	7:30 am - 5:30 pm Virtual/ online support. Virtual appointment and limited on-campus appointments available 8:00 am – 4:30 pm Degree Plans, Major, Probation Agreements Closed to walk in student visitors.				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
Career and Technical Education Advising (CATE) EMAIL CALL 254-526-1966	7:30 am – 8 pm Career and Technology Advising/Registration Automotive Building Trades Diesel Technology HVAC Graphics & Printing Medical Office Technology Office Technology Welding						
Admissions CHAT EMAIL CALL 254-526-1696	7:30 am - 5:30 pm Virtual/ online support. Virtual appointment-available 8 am – 4:30 pm Limited on-campus appointments Application processing questions Dual Credit Advising Closed to walk in student visitors. Apply Now Residency/tuition information				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
Bookstore EMAIL	7:30 am - 5:30 pm Online Ordering with Shipping				7:30-11:30 am	CLOSED	
Business Office EMAIL	7:30 am - 5:30 pm Virtual Support Pay online through WebAdvisor Application for Refund FAQs				7:30-11:30 am	CLOSED	
Career Services EMAIL CHAT Call 254-526-1106	7:30 am - 5:30 pm Virtual/ online support preferred. Open by appointment only. Tests and career assessments can be taken at Center with an appointment. Closed to walk in student visitors. Free Career Assessment Job Listings				7:30-11:30 am Virtual Support On Campus by Appointments	CLOSED	
Disability Support Services/ Testing EMAIL CALL 254-526-1863/1822	7:30 am - 5:30 pm Virtual/ online support. Virtual and on-campus appointments available 8 am – 4:30 pm Closed to walk in student visitors. Contact Wilma Brown-Smith by email or call 254-526-1863 Contact Ron Porter by email or call 254-526-1822 On-Campus Testing by appointment only Monday-Thursday between 8 am -5 pm. Requesting Accommodations				7:30-11:30 am Virtual Support Virtual and on-campus appointments available 8 am – 10:30 am	CLOSED	

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Eagles on Call (EOC) Students Outside Texas CHAT EMAIL CALL 254-526-1296	6:00 am-11:00 pm Virtual/ online support for students outside Texas, including academic advising, veterans' benefits. Instructions to submit VEC and supporting documents via eForms				6 am-11 pm Virtual Support	CLOSED	
Evaluations- Nontraditional and GoArmyEd CHAT EMAIL CALL 254-526-1622	7:30 am - 5:30 pm Virtual/ online support. On-Campus Appointments 8 am – 4:30 pm Closed to walk in student visitors.				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
Financial Aid CHAT EMAIL CALL 254-526-1508	7:30 am - 5:30 pm Virtual/ online support. On-Campus Appointments from 8 am – 4:30 pm Closed to walk in student visitors. Apply for Financial Aid (FAFSA) School Code: 004003 Steps to Financial Aid				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
Graduation CHAT EMAIL CALL 254-526-1592	7:30 am - 5:30 pm Virtual/ online support. On-Campus Appointments 8 am – 4:30 pm Closed to walk in student visitors. Fall graduation scheduled for December 10 Preliminary Graduation Review Request a duplicate diploma				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
ID Cards for Students EMAIL CALL 254-526-3071	7:30 am – 5 pm Book an appointment by emailing idcards@ctcd.edu or calling 254-526-3071				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
International Student Services (ISS) EMAIL CALL 254-526-1107	7:30 am - 5:30 pm Virtual appointment and limited on-campus appointments available 8:00 am – 4:30 pm Closed to walk in student visitors.				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
IT Services for Students EMAIL CHAT	7:30 am – 5:30 pm Virtual Services EagleMail Password Reset Request FREE Office 365 for Students				7:30-11:30 am Virtual Support	CLOSED	

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Library CALL 254-526-1621 TEXT 254-400-2275	7:30 am – 9:00 pm	7:30 am – 7:30 pm	7:30 am – 7:30 pm	7:30 am – 9:00 pm	7:30 am – 11:30 am	CLOSED	12:30 pm – 7:30 pm Virtual Services and In-person by appointment or walk-in
	Virtual Services Reference , Paper Review , Seminars , Interlibrary Loan . In person by appointment or Walk-in As Available: Media/Computer Lab, Study Rooms, Allied Health Room Curb Side pick-up 8 am-5 pm Monday-Thursday						
Central Campus Records & Registration CHAT EMAIL CALL 254-526-1131	7:30 am – 5:30 pm On-Campus Appointments from 8 am – 4:30 pm Closed to walk in student visitors. Webadvisor Technical Assistance Drops and Withdrawals How to Register on Webadvisor Enrollment Verification					7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED
Residence Hall EMAIL	Closed for occupancy for summer/ fall of 2020.				7:30-11:30 am Virtual/online support	CLOSED	
Student Lounge/ Campus Tours/ Student Life EMAIL CHAT	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. Campus tour information				7:30-11:30 am Virtual/online support	CLOSED	
Student & Employee Assistance Program (Counseling) EMAIL CALL 24 Hour Crisis Help	Monday 7:30 am - 5:30 pm Virtual support In-person meetings 7:30a-3p	Tuesday 7:30 am - 5:30 pm Virtual support In-person meetings 11a-5:30p	Wednesday 7:30 am - 5:30 pm Virtual support In-person meetings 7:30a-3p	Thursday 7:30 am - 5:30 pm Virtual support In-person meetings 11a-4:30p	7:30-11:30 am Virtual/online support	CLOSED	
Textbook Lending/ Childcare Assistance EMAIL	7:30 am - 5:30 pm Virtual/ online support preferred. Appointments available by appointment. Textbook and childcare assistance for qualifying students.				7:30-11:30 am Virtual/online support and limited appointments	CLOSED	
Testing EMAIL CALL 254-526-1254 or 526-1194	7:30 am - 5:30 pm Virtual/ online support. On-Campus Testing by appointment only. Closed to walk in student visitors. Virtual TSI Testing available. Contact CTC Testing office for more information.				7:30-11:30 am Virtual Support On Campus Appointments at 8:00 am and 9:00 am	CLOSED	
Transcripts (Outgoing) CHAT EMAIL CALL 254-526-1372 or 526-1145	7:30 am - 5:30 pm Virtual/ online support. Transcripts requested online only at www.ctcd.edu/gettranscripts . Closed to walk in student visitors. Request a Transcript				7:30-11:30 am Virtual Support	CLOSED	

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Transfer Articulations (Incoming Transcripts) CHAT EMAIL CALL 254-526-1984	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. On-Campus Appointments from 8 am – 4:30 pm				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	
Veterans Services CHAT EMAIL CALL 254-526-1666/1160/1684/1205	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. On-Campus Appointments 8 am – 4:30 pm Veterans Enrollment Certificate VA Add/Drop Form Hazlewood Info				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	CLOSED	