

**CTC STUDENT SERVICES AND SUPPORT ACCESS – EFFECTIVE JANUARY – MAY (subject to change)**

*COLLEGE CLOSED 12/21-1/1, 1/18, 2/15, 3/15-19, 4/2 FOR HOLIDAY BREAKS*

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<a href="#">Academic Studio/ Tutoring</a>  <a href="#">EMAIL</a>	<b>7:30 am - 5:30 pm</b> Studio open for computer usage and individual study for limited capacity in 2-hour increments. F2F Appointments with staff can be scheduled by email or by calling 254-526-1580. <b>Virtual/ online tutoring only: <a href="#">Request tutoring</a></b>				<b>7:30-11:30 am</b> Virtual/online support and limited computer access	<b>CLOSED</b>	
<a href="#">Academic Advising (Texas Students)</a> <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1226  <a href="#">Career and Technical Education Advising (CATE)</a> <a href="#">EMAIL</a> CALL 254-526-1966	<b>7:30 am - 5:30 pm</b> <b>Virtual/ online support.</b> Virtual appointment and limited on-campus appointments available 8:00 am – 4:30 pm Degree Plans, Major, Probation Agreements <b>Closed to walk in student visitors.</b>				<b>7:30-11:30 am</b> <b>Virtual Support On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">Admissions</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1696	<b>7:30 am - 5:30 pm</b> <b>Virtual/ online support.</b> Virtual appointment-available 8 am – 4:30 pm Limited on-campus appointments Application processing questions, Dual Credit Advising <b>Closed to walk in student visitors.</b> <a href="#">Apply Now</a> <a href="#">Residency/tuition information</a>				<b>7:30-11:30 am</b> <b>Virtual Support On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">Bookstore</a>  <a href="#">EMAIL</a>	<b>7:30 am - 5:30 pm</b> Online Ordering with Shipping or Curbside Pickup Financial Aid funds will be available 10 days prior to the class start date. <b>Please note that the pandemic is causing processing, shipping and supply delays.</b>				<b>7:30-11:30 am</b>	<b>CLOSED</b>	
<a href="#">Business Office</a>  <a href="#">EMAIL</a>	<b>7:30 am - 5:30 pm</b> Virtual Support <a href="#">Pay online through WebAdvisor</a> <a href="#">Application for Refund</a> <a href="#">FAQs</a>				<b>7:30-11:30 am</b>	<b>CLOSED</b>	
<a href="#">Career Services</a>  <a href="#">EMAIL</a> <a href="#">CHAT</a> Call 254-526-1106	<b>7:30 am - 5:30 pm</b> <b>Virtual/ online support preferred. Open by appointment only.</b> Tests and career assessments can be taken at Center with an appointment. <b>Closed to walk in student visitors.</b> Free <a href="#">Career Assessment</a> <a href="#">Job Listings</a>				<b>7:30-11:30 am</b> <b>Virtual Support On Campus by Appointments</b>	<b>CLOSED</b>	
<a href="#">Disability Support Services/ Testing</a>  <a href="#">EMAIL</a> CALL 254-526-1863/1822	<b>7:30 am - 5:30 pm</b> Virtual/ online support. Virtual and on-campus appointments available 8 am – 4:30 pm <b>Closed to walk in student visitors.</b> Contact Wilma Brown-Smith by <a href="#">email</a> or call 254-526-1863 Contact Ron Porter by <a href="#">email</a> or call 254-526-1822 On-Campus Testing by appointment only Monday-Thursday between 8 am -5 pm. <a href="#">Requesting Accommodations</a>				<b>7:30-11:30 am</b> Virtual Support Virtual and on-campus appointments available 8 am – 10:30 am	<b>CLOSED</b>	

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<a href="#">Eagles on Call (EOC) Students Outside Texas</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1296	<b>6:00 am-11:00 pm</b> Virtual/ online support for students outside Texas, including academic advising, veterans' benefits. <a href="#">Instructions</a> to submit VEC and supporting documents via eForms				<b>6 am-11 pm</b> Virtual Support	<b>CLOSED</b>	
<a href="#">Evaluations- Nontraditional and GoArmyEd</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1317	<b>7:30 am - 5:30 pm</b> Virtual/ online support. On-Campus Appointments 8 am – 4:30 pm <b>Closed to walk in student visitors.</b>				<b>7:30-11:30 am</b> Virtual Support <b>On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">Financial Aid</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1508	<b>7:30 am - 5:30 pm</b> Virtual/ online support. On-Campus Appointments from 8 am – 4:30 pm <b>Closed to walk in student visitors.</b> <a href="#">Apply for Financial Aid (FAFSA)</a> School Code: 004003 <a href="#">Steps to Financial Aid</a>				<b>7:30-11:30 am</b> Virtual Support <b>On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">Graduation</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1592	<b>7:30 am - 5:30 pm</b> Virtual/ online support. On-Campus Appointments 8 am – 4:30 pm <b>Closed to walk in student visitors.</b> <b>Fall graduation scheduled for December 10</b> <a href="#">Preliminary Graduation Review</a> <a href="#">Request a duplicate diploma</a>				<b>7:30-11:30 am</b> Virtual Support <b>On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">ID Cards for Students</a>  <a href="#">EMAIL</a> CALL 254-526-3071	<b>7:30 am – 5 pm</b> Book an appointment by emailing <a href="mailto:idcards@ctcd.edu">idcards@ctcd.edu</a> or calling 254-526-3071				<b>7:30-11:30 am</b> Virtual Support <b>On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">International Student Services (ISS)</a>  <a href="#">EMAIL</a> CALL 254-526-1107	<b>7:30 am - 5:30 pm</b> Virtual appointment and limited on-campus appointments available 8:00 am – 4:30 pm <b>Closed to walk in student visitors.</b>				<b>7:30-11:30 am</b> Virtual Support <b>On Campus</b> Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">IT Services for Students</a>  <a href="#">EMAIL</a> <a href="#">CHAT</a>	<b>7:30 am – 5:30 pm</b> Virtual Services <a href="#">EagleMail Password Reset Request</a> <a href="#">FREE Office 365 for Students</a>				<b>7:30-11:30 am</b> Virtual Support	<b>CLOSED</b>	

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<a href="#">Library</a> CALL 254-526-1621 TEXT 254-400-2275	7:30 am – 9:00 pm	7:30 am – 7:30 pm	7:30 am – 7:30 pm	7:30 am – 9:00 pm	7:30 am – 11:30 am	CLOSED	12:30 pm – 7:30 pm Virtual Services and In-person by appointment or walk-in
	Virtual Services <a href="#">Reference</a> , <a href="#">Paper Review</a> , <a href="#">Seminars</a> , <a href="#">Interlibrary Loan</a> . <b>In person by appointment or Walk-in As Available:</b> Media/Computer Lab, Study Rooms, Allied Health Room Curb Side pick-up 8 am-5 pm Monday-Thursday						
<a href="#">Central Campus Records &amp; Registration</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1131	7:30 am – 5:30 pm On-Campus Appointments from 8 am – 4:30 pm <b>Closed to walk in student visitors.</b> <a href="#">Webadvisor Technical Assistance</a> <a href="#">Drops and Withdrawals</a> <a href="#">How to Register on Webadvisor</a> <a href="#">Enrollment Verification</a>				7:30-11:30 am <b>Virtual Support On Campus</b> Appointments 8-11 am	CLOSED	
<a href="#">Residence Hall</a>  <a href="#">EMAIL</a>	Closed for occupancy for spring of 2020.				7:30-11:30 am Virtual/online support	CLOSED	
<a href="#">Student Lounge/ Campus Tours/ Student Life</a>  <a href="#">EMAIL</a> <a href="#">CHAT</a>	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. <a href="#">Campus tour information</a>				7:30-11:30 am Virtual/online support	CLOSED	
<a href="#">Student &amp; Employee Assistance Program (Counseling)</a>  <a href="#">EMAIL</a> <a href="#">CALL</a> <a href="#">Crisis Help</a>	7:30 am - 5:30 pm Virtual support  <i>Counselors available by phone or virtually during holiday breaks for emergency counseling</i>				7:30-11:30 am Virtual/online support	CLOSED	
<a href="#">Textbook Lending/ Childcare Assistance</a>  <a href="#">EMAIL</a>	7:30 am - 5:30 pm Virtual/ online support preferred. Appointments available by appointment. Textbook and childcare assistance for qualifying students.				7:30-11:30 am Virtual/online support and limited appointments	CLOSED	
<a href="#">Testing</a>  <a href="#">EMAIL</a> CALL 254-526-1254 or 526-1194	7:30 am - 5:30 pm Virtual/ online support. On-Campus Testing by appointment only. <b>Closed to walk in student visitors.</b> Virtual TSI Testing available. Contact CTC Testing office for more information.				7:30-11:30 am <b>Virtual Support On Campus</b> <b>Appointments at 8:00 am and 9:00 am</b>	CLOSED	
<a href="#">Transcripts (Outgoing)</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1372 or 526-1145	7:30 am - 5:30 pm Virtual/ online support. Transcripts requested online only at <a href="http://www.ctcd.edu/gettranscripts">www.ctcd.edu/gettranscripts</a> . <b>Closed to walk in student visitors.</b> <a href="#">Request a Transcript</a>				7:30-11:30 am <b>Virtual Support</b>	CLOSED	

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<a href="#">Transfer Articulations (Incoming Transcripts)</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1984	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. On-Campus Appointments from 8 am – 4:30 pm				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	<b>CLOSED</b>	
<a href="#">Veterans Services</a>  <a href="#">CHAT</a> <a href="#">EMAIL</a> CALL 254-526-1666/1160/1684/1205	7:30 am - 5:30 pm Virtual/ online support. Closed to walk in student visitors. On-Campus Appointments 8 am – 4:30 pm <a href="#">Veterans Enrollment Certificate</a> <a href="#">VA Add/Drop Form</a> <a href="#">Hazlewood Info</a>				7:30-11:30 am Virtual Support On Campus Appointments 8-11 am	<b>CLOSED</b>	