



**Accounting Technician (BMAT) 520302**  
**Associate of Applied Science Degree**

**First Year**

**First Semester**

			<b>Credit</b>
ACNT	1303	Introduction to Accounting I	3
or			
ACCT	2301	Principles of Financial Accounting	
ENGL	1301	Composition I	3
MATH	1332	Contemporary Mathematics (Quantitative Reasoning)	3
BUSI	1301	Business Principles	3
BCIS	1305	Business Computer Applications	3
or			
ITSC	1309	Integrated Software Applications I	

**Second Semester**

ACNT	1304	Introduction to Accounting II	3
or			
ACCT	2302	Principles of Managerial Accounting	
ACNT	1311	Introduction to Computerized Accounting	3
BMGT	1325	Office Management	3
ACNT	1329	Payroll and Business Tax Accounting	3
BUSI	2301	Business Law	3
or			
BUSG	2305	Business Law/Contracts	

**Second Year**

**First Semester**

ELEC		Humanities/Fine Arts Elective	3
ELEC		Social & Behavioral Science Elective	3
ECON	2301	Principles of Macroeconomics	3
SPCH	1315	Public Speaking	3
or			
SPCH	1321	Business and Professional Communications	
MATH	1342	Elementary Statistical Methods	3

**Second Semester**

BUSG	1303	Principles of Finance	3
HRPO	2301	Human Resources Management	3
ECON	2302	Principles of Microeconomics	3
ACNT	1331	Federal Income Tax Individual	3
BUSG	1371	Entrepreneurship and Business Plan Development	3
<b>Total Hours</b>			<b>60</b>