Veterinary Assistant Training Program

Program Summary:
As a Veterinary Assistant you will help the Veterinarian or the Veterinarian Technician in their daily tasks. Students will learn to feed and give water to pets; examine them for signs of illness, disease or injury; clean and disinfect cages and work areas; as well as sterilize laboratory and surgical equipment in laboratories, animal hospitals and clinics. This program combines 35-hours of accelerated classroom training with emphasis on skills mastery through hands-on practice and supervision and 35-hours of volunteer experience to be completed independently by the student. (Total 70 Hours)

Course Fee: $295 Includes consumable supplies and course completion certificate.

Financial Assistance:
Students who are eligible may use MyCAA benefits.

Community Job Survey:
Average pay is $11 per hour. Pet owners are becoming more affluent and more willing to pay for advanced veterinary care because many of them consider their pet to be part of the family. This growing affluence and view of pets will continue to increase the demand for veterinary care and cause the field to grow faster than average through 2018.

Certification:
Upon successful completion of the course and volunteer experience, graduates will receive a certificate of completion within 2-3 weeks after class ends. The volunteer experience log (showing 35 hours completed) must be turned in no later than 10 business days after class ends.

Schedule:
The classes are held on Saturdays and taught at an accelerated pace.

Program Requirements: Students must be 18 years of age at the time of enrollment. Students need to be proficient in keyboarding, have a basic understanding of a word processing computer program (Microsoft Word recommended, but optional) and have a command of English grammar and punctuation. Students will be required to have access to the Internet, printing capabilities and an email address. Application packets must include:

- High School diploma/transcript or G.E.D or Official transcripts of higher education.
- Two references (relatives may not be used) must be completed on forms available through our office or on our website at http://www.ctcd.edu/myctcd/assets/File/Students/CE/ApplicationReferences.pdf.

For more information to register visit us online at www.ctcd.edu/ce, call 254-526-1586 or walk-in to building 136, room 139.
Goals and Purpose: Upon successful completion of course and volunteer experience, the student will receive a certificate of completion within 2-3 weeks from Central Texas College. This course is designed to prepare the student for a Veterinary Assistant position.

Conditions for Repetition: If the student does not receive a 75% or higher in the course and complete 35-hours a of volunteer experience he or she will not receive a Certificate of Completion. The student may repeat the class at their own expense. The volunteer experience log (showing 35 hours completed) must be turned in no later than 10 business days after class ends.

Outcomes and Objectives:
After successful completion of this course the student will be able to:

1. Display skill and confidence in interacting with animals and their owners.
2. Utilize veterinary medical terminology in speech and documentation.
3. Identify the major breeds of various animals.
4. Demonstrate the basics of responsible animal care.
5. Describe the roles and responsibilities of a veterinary assistant.
6. Demonstrate measures that prevent injury to animals, their owners and the veterinary team.
7. Outline proper office and compartment cleaning methods.
8. Communicate effectively with a veterinary team.
9. Assist a veterinarian with caring for animals and assist with surgical and treatment procedures.
10. Handle animal specimens correctly and process them accurately.
11. Perform administrative duties necessary to the smooth operation of a veterinary office, such as scheduling appointments and handling billing and collections.
12. Discuss legal, ethical and professional standards.
13. Preparing for Employment

Instructional Strategies:

- Lecture
- Large/Small Group Discussions
- Individualized Study
- Skills Demonstration
- Competency Check-off
- Practice under supervision
- Multimedia
- Role Play
- Small Group Projects
- Independent Research
- Workbook/Homework Assignments
- Hands on practice under supervision

Methods of Evaluation:

- Quizzes
- Workbook Assignments
- Competency Check-off
- Final Exam
- Volunteer Experience Exam

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Textbooks are available for purchase at CTC Bookstore.